

Flagstaff Regional Housing Group  
May 7, 2024 @ 5:00 pm  
Big Knife Lodge, Forestburg

## MINUTES

Attendees:	Brenda McDermott	Town of Killam
	Blaise Young	Village of Forestburg
	Wayne Jackson (regrets)	Town of Hardisty
	Howard Shield (regrets)	Flagstaff County
	Larry Hiller	Flagstaff County
	Dianne Roth	Town of Daysland
	John Johnsen	Village of Lougheed
	Beverly Rohe	Village of Heisler
	Leslie Ganshirt	Village of Alliance
	Stephen Levy (regrets)	Town of Sedgewick
	Carla Beck	The Bethany Group - CEO
	Shannon Holtz	The Bethany Group - Director
	Amanda Leckie	The Bethany Group – Finance Manager
	Melodie Stol (Recorder)	The Bethany Group - Stakeholder Relations

1.	<b>CALL TO ORDER</b>	
		The meeting was called to order at 5:05pm by Dianne Roth, Board Chair.
2.	<b>APPROVAL OF AGENDA</b>	
	<b>FRHG 24-05-01</b>	<b>MOVED by L. Ganshirt to approve the Agenda as presented. CARRIED</b>
3.	<b>MINUTES OF PREVIOUS MEETING</b>	
	<b>FRHG 24-05-02</b>	<b>MOVED by J. Johnsen to approve the March 26, 2024 Regular meeting minutes as presented. CARRIED</b>
4.	<b>CORRESPONDENCE</b>	
	a.	Seniors Income Amounts April – June 2024
	<b>FRHG 24-05-03</b>	<b>MOVED by B. Rohe to accept the correspondence as information. CARRIED</b>
5.	<b>REPORTS &amp; UPDATES</b>	



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	a.	<p><b>Financial Report</b>          Review of the financial statements and explanatory notes for the three months ending March 31, 2024</p> <p>Revenue and expenses are on budget for first three months of the year. No significant changes to the balance sheet.</p>
	b.	<p><b>Occupancy report to April 30, 2024</b></p> <p>Viewings are continuing. Recent move-outs have been to go to higher level of care. Request from board for data on where the new move-ins are coming from.</p>
	c.	<p><b>CAO Report</b></p> <p>2024 Lap Grant amount is anticipated to be \$28,028 more than 2023 with more low-income seniors being housed and the higher per day rate.</p> <p>Provincial Priorities Act will apply to HMBs and engagement for the development of the regulations is still yet to be announced.</p> <p>Facility Services manager still working with contractor on solutions for breaker replacement. Unable to switch contractor as they are the approved vendor from government. Project is 100% paid for by government.</p> <p>Staff compensation increases have been implemented and a benefits plan presentation has been scheduled for May 15. The new staff lines have been filled and a maintenance position has been posted.</p> <p>Resident Spring meeting, training day for activities coordinators QI project update.</p> <p>Dianne and Brenda attended to online Lodge Program review consultation session.</p>
<p><b>FRHG 24-05-04                      MOVED by J. Johnsen to accept the reports as information.                      CARRIED</b></p>		
6.	<b>NEW BUSINESS</b>	
	a.	<p><b>Business Plan Review</b></p> <p>Reviewed the summary document and completed the Appendix A Board Skills Matrix.</p> <p>Discussion on marketing activities and new Facebook page.</p> <p>The updated cover letter and completed appendices will be approved at the June meeting.</p>



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7.	<b>ROUND TABLE ITEMS</b> <ul style="list-style-type: none"> <li>- Village of Forestburg is holding a new residents of the community information event on May 16. Blaise requested some lodge brochures to include at his table.</li> </ul>
8.	<b>NEXT MEETING DATE</b> <ul style="list-style-type: none"> <li>- Regular Board Meeting Tuesday June 25, 2024 5:00 pm, at Big Knife Lodge.</li> </ul>
9.	<b>ADJOURNMENT</b> <ul style="list-style-type: none"> <li>- The May 7, 2024 FRHG Board Meeting was declared adjourned at 6:30pm.</li> </ul>

  
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Dianne Roth, Board Chair  
Flagstaff Regional Housing Group

  
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Carla Beck, CEO  
The Bethany Group

Date June 25, 2024

Date June 25, 2024