



Flagstaff Regional Housing Group
 March 29, 2022 @ 5:00 pm
 Zoom

MINUTES

Attendees:	Brenda McDermott alternate	Town of Killam
	Blaise Young	Village of Forestburg
	Wayne Jackson REGRETS	Town of Hardisty
	Howard Shield	Flagstaff County
	Larry Hiller REGRETS	Flagstaff County
	Dianne Roth	Town of Daysland
	John Johnsen	Village of Lougheed
	Bonnie Wood	Village of Heisler
	Sylvia Wold REGRETS	Village of Alliance
	Stephen Levy	Town of Sedgewick
	Carla Beck	The Bethany Group - CEO
	Shannon Holtz	The Bethany Group - Director
	Graeme Conway	The Bethany Group - Finance Manager
	Melodie Stol (Recorder)	The Bethany Group - Stakeholder Relations

1.	<p>CALL TO ORDER</p> <p>The meeting was called to order at 5:02 by Dianne Roth, Board Chair.</p>
2.	<p>APPROVAL OF AGENDA</p> <p>FRHG 22-03-01 MOVED by H. Shield to approve the Agenda as presented. CARRIED</p>
3.	<p>Delegation – MNP Presentation of the 2021 Audited Financial Statements</p> <p>Lindsey Schmidt from MNP reviewed the 2021 Audited Financial Statements, and a clean audit opinion was received.</p> <p>Highlights: A good audit, minor adjustments on reconciliations (below materiality), Covid funding received consistently in 2021. Accommodation revenue is down due to lower occupancy related to Covid and is offset by government funding. Statements reflect the purchase of van in resident life enhancement.</p> <p>FRHG 22-03-02 MOVED by S. Levy to approve the 2021 Audited Financial Statements. CARRIED</p>
4.	<p>MINUTES OF PREVIOUS MEETING</p> <p>FRHG 22-03-03 MOVED by B. Young to approve the Organizational and Regular meeting Minutes of November 30, 2021 as presented. CARRIED</p>



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5.	CORRESPONDENCE	
	a.	Seniors Income Amounts January-March 2022
	FRHG 22-03-04 MOVED by S. Levy to accept the Correspondence as information. CARRIED	
6.	REPORTS & UPDATES	
	a.	<p>Financial Reports</p> <p>Review of statements and accompanying notes for Big Knife Lodge for the 2 months ending February 28, 2022.</p> <p>Highlights: Revenue consistent with budget, Expenses reflecting some variance due to timing and seasonal expenditures.</p>
	b.	<p>Occupancy Report to March 15, 2022</p> <p>Some applications for the lodge have been received. Lodge manager attending interagency meetings with FFCS and building community contacts.</p>
	c.	<p>CAO Report</p> <p>The outbreak at Big Knife Lodge was closed March 24 and all activities have resumed. Reviewed the Ministry of Seniors and Housing Board Competency consultation and Draft Community Needs Assessment template. Lodge Assistance Program Grant has been submitted. Quality Improvement project on Meal time experience underway. New menu released, with some issues brought to forward from residents and their feedback was appreciated and will be used to improve the spring menu. Menu reviewed with dietician.</p>
	FRHG 22-03-05 MOVED by B. McDermott to accept the Reports as information. CARRIED	
7.	NEW BUSINESS	
	a.	2021 Audited Financial Statements – See item 3.
	b.	<p>ASCHA Convention – ballot voting</p> <p>ASCHA uses a weighted voting system at their AGM and the ballot must be assigned</p> <p>FRHG 22-03-06 MOVED by S. Levy to assign the ASCHA AGM ballot vote to Sylvia Wold. CARRIED</p>
8.	NEXT MEETING DATE	
	– Regular Board Meeting Tuesday May 17, 2022 @ 5:00pm	



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9. **ADJOURNMENT**
The March 29, 2022 FRHG Board Meeting was declared adjourned at 6:05 pm.

Dianne Roth

Dianne Roth, Board Chair
Flagstaff Regional Housing Group

Date

May 17/22

Carla Beck
May 17/22

Carla Beck, CEO
The Bethany Group

Date

17 May 2022